

INSTRUCTIONS

NOTICE OF LANDING AREA PROPOSAL

As Used Herein, the Term "Airport" means
Any Landing or Takeoff Area such as Airport, Heliport, Helistop, Vertiport, gliderport, Seaplane Base,
Ultralight Flightpark, or Ballonport

Federal Regulations Part 157 requires all persons to notify the FAA at least 90 days before any construction, alteration, activation, deactivation, or change to the status or use of a civil or joint-use (civil/military) airport. Notice is not required for the establishment of a temporary airport at which operations will be conducted under visual flight rules (VFR) and will be used for less than 30 days with no more than 10 operations per day. Notice also is not required for the intermittent use of a site that is not an established airport, which is used for less than one year and at which flight operations will be conducted only under VFR. Intermittent use means the use of the site for no more than 3 days in any one week and for no more than 10 operations per day.

Required notice shall be submitted on this form from each person who intends to do any of the following:

1. Construct or otherwise establish a new airport or activate an airport.
2. Construct, realign, alter, or activate any runway or other aircraft landing or takeoff area of an airport.
3. Construct, realign, alter, activate, deactivate, abandon, or discontinue using a taxiway associated with a landing or takeoff area on a public-use airport.
4. Deactivate, discontinue using, or abandon an airport or any landing or takeoff area of an airport for a period of one year or more.
5. Deactivate, abandon, or discontinue using a taxiway associated with a landing or takeoff area on a public-use airport.
6. Change the status of an airport from private use (use by the owner or use by the owner and other persons authorized by the owner) to an airport open to the public or from public use to another status.
7. Change status from IFR to VFR or VFR to IFR.
8. Change any traffic pattern or traffic pattern altitude or direction.

The notice required shall be made by submitting this form to the nearest Federal Aviation Administration Regional Office or Airports District Office. However, in an emergency involving essential public service or when the delay arising from the 90-day advance notice requirement would result in an unreasonable hardship, you may provide notice to the appropriate FAA Airports District/Field Office by telephone in lieu of submitting this form. The FAA may require the subsequent submission of this form when necessary for safety or other reasons.

Section 90 of the Federal Aviation Act of 1958, as amended, provides that any person who violates a rule, regulation or order issued under Title III of this ACT shall be subject to a civil penalty not to exceed \$1,000 for each violation.

GENERAL INSTRUCTIONS

1. For any project falling in categories 1, or 2 above, complete all appropriate sections.
2. For any project falling in categories 3, 4, or 5 above, complete sections A, B, D, (if appropriate) and I.
3. For status change (categories 6 or 7 above), from private use to public use or from VFR to IFR, complete sections A, B, E, G, and I. For all other changes, complete sections A, B, and I.
4. For traffic pattern establishment or change (category 8), complete all appropriate sections. Traffic pattern description should be entered on the reverse side of FAA Form 7480-1.

5. Express all bearings as magnetic and mileage as nautical.

6. Please Print or Type All Items.

Section A - Identify Reference Datum of Coordinates (NAD 83 or NAD 27).

Section B - if the airport is to be used by the owner only, or by the owner and persons authorized by the owner, check "private". If the landing and takeoff area of the airport is publicly owned and the operator is a non-government entity, then check "private use of public lands". If the airport is to be available for use by the general public without a requirement for prior approval of the owner or operator, then check "public". If necessary, use the reverse side of this form or a separate sheet of paper to describe changes or alterations.

Section C - Airport or seaplane base: List VFR airports and heliports within 5NM, and IFR airports within 20NM. Heliports: List VFR airports and heliports within 3NM and IFR airports within 10NM.

Section D - Attach U.S. Geological Survey quadrangle map or equivalent. Plot locations of facility to the nearest second, runway alignments, associated taxiways or sealane alignments. When appropriate, use city map for heliports.

Section E - List and plot on quadrangle map or equivalent any obstructions within 3NM of a VFR airport or a seaplane base; 5NM of an IFR airport; or 5,000 feet of a heliport.

Section G - List schools, churches and residential communities within 2NM radius for airports and within 1NM radius for heliports. List all waste disposal sites within a 5NM radius.

Section H - Self Explanatory

NOTE: Additional copies of FAA Form 7480-1 may be obtained from the nearest FAA Airports District Office or Regional Office.

Notification to the FAA does not waive the requirements of any other government agency

ADDRESSES OF THE REGIONAL OFFICES

Alaska Region

AK

Alaskan Regional Office
Airports Division, AAL-600
222 West 7th Avenue
Anchorage, AK 99513
Tel: 907-271-5438
Fax: 907-271-2851

Central Region

NE, IA, MO, KS

Central Regional Office
Airports Division, ACE-600
601 East 12th Street
Kansas, City, MO 64106
Tel. 816-426-5278
Fax. 816-426-3265

Eastern Region

NY, PA, WV, VA, DC, MD, DE, NJ

Eastern Regional Office
Airports Division, AEA-600
JFK International Airport
Fitzgerald Federal building
Jamaica, NY 11430
Tel. 718-553-1242
Fax. 718-996-9219

Great Lakes Region

ND, WI, MI, SD, IL, OH, MN, IN

Great lakes Regional Office
Airports Division, AGL-600
2300 East Devon Avenue
Des Plaines, IL 60018
Tel. 847-294-7272
Fax. 847-294-7036

New England Region

MA, NH, VT, RI, CT, ME

New England Regional Office
Airports Division, ANE-600
12 New England Executive Park
Burlington, MA 01803
Tel. 781-238-7044
Fax. 781-238-7049

Northwest Mountain Region

WA, OR, MT, ID, WY, UT, CO

Northwest Mountain Regional Office
Airports Division, ANM-600
1601 Lind Avenue, SW.
Renton, WA 98055-4056
Tel. 425-227-2600
Fax. 425-227-1600

Southern Region

KY, TN, NC, SC, GA, AL, MS, FL, VI, PR

Southern Regional Office
Airports Division, ASO-530
1701 Columbia Avenue
College Park, GA 30337
Tel. 404-305-6700
Fax. 404-305-6730

Mail Address:

Airports Division, ASO-600
Federal Aviation Administration
P.O. Box 20636
Atlanta, GA 30320

Southwest Region

NM, TX, OK, AR, LA

Southwest Regional Office
Airports Division, ASW-600
2601 Meacham Blvd.
Fort Worth, TX 76137-4298
Tel. 817-222-5600
Fax. 817-222-5984

Mail Address:

Department of Transportation, ASW-600
Federal Aviation Administration
Fort Worth, TX 76193-0600

Western Pacific Region

HI, CA, NV, AZ, GU

Western-Pacific Regional Office
Airports Division, AWP-600
15000 Aviation Boulevard
Hawthorne, CA 90261
Tel. 310-725-3600
Fax. 310-536-8600

Mail Address:

Airports Division, AWP-600
Federal Aviation Administration
P.O. Box 92007
World Way Postal Center
Los Angeles, CA 90009